



[*Name of meeting*] | [*Place*]
AGENDA | [*dd.mm.yy – dd.mm.yy*]



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Location

Text

Draft/Final Agenda

Weekday, [dd-month-yyyy] – [name of meeting]

| Time | Topic | Moderator |
|-------------|-------------------------|-----------|
| 9.00 – 9.15 | Welcome | |
| 9.15 -9.30 | Roundtable Presentation | |
| 9.30-10.00 | WP1 | |



PRACTICAL INFORMATION

Headline

Text

